# **BROADS (2006) INTERNAL DRAINAGE BOARD**

# **COMMITTEES**

# **GOVERNANCE**

Review date: 01 November 2022

To be reviewed every 3 years

Next review date: 31 October 2025



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### 1. **DEFINITIONS**

#### 1.1. Advisory Committees

The Board has constituted a number of Advisory Committees to make recommendations on certain matters, as set out in each Committee's terms of reference. Although Advisory Committee meetings are not public meetings, their minutes are accessible through the Board's Freedom of Information Publication Scheme, subject to the exemptions stated therein. Recommendations arising from Advisory Committee meetings are also recorded in the Board's minutes (if approved), which are published on the Board's website, along with other meeting report extracts.

#### 1.2. **Joint Committees**

The Board is represented on the Consortium Management Committee, which has delegated authority to take certain decisions. The Board is also represented on a number of Joint Advisory Committees, which make recommendations to the Board on various matters. Although Joint Committee meetings are not public meetings, their minutes are accessible through the Secretariat's Freedom of Information Publication Scheme, subject to the exemptions stated therein. Recommendations arising from Joint Committee meetings are also recorded in the Board's minutes (if approved), which are published on the Board's website, along with other meeting report extracts.

#### 1.3. Plenary Committees

The Board has delegated authority to its Plenary Committee to take certain decisions, as set out in the Scheme of Delegation and noted in each Committee's terms of reference. Although Committee meetings are not public meetings, their minutes are accessible through the Board's Freedom of Information Publication Scheme, subject to the exemptions stated therein. Decisions taken at these Committee meetings are also published on the Board's website, along with other meeting report extracts.



# 2. COMMITTEES

Committee Type	Committee Name (click on the link for further information)	Internal Sponsor	Board Representative(s)	Secretariat
Joint	WMA Consortium Management Committee	Chief Executive phil@wlma.org.uk	Louis Baugh and Robin Buxton (Simon Daniels, substitute)	phil@wlma.org.uk
Joint Advisory	WMA Pay and Conditions Sub Committee	Chief Executive phil@wlma.org.uk	Simon Daniels	phil@wlma.org.uk
Joint Advisory	Association of Drainage Authorities (Eastern Branch)	Business Support Officer business.support@wlma.org.uk	Robin Buxton and Simon Daniels	business.support@wlma.org.uk
Joint Advisory	Broadland Catchment Partnership	Area Manager tom.hunter@wlma.org.uk	Area Manager	hannah.norman@broads-authority.gov.uk
Joint Advisory	Broads Biodiversity Group	Environmental Manager environment@wlma.org.uk	Environmental Manager	andrea.kelly@broads-authority.gov.uk
Joint Advisory	Norfolk Biodiversity Information Service	Environmental Manager environment@wlma.org.uk	Environmental Manager	samuel.neal@norfolk.gov.uk



Committee Type	Committee Name (click on the link for further information)	Internal Sponsor	Board Representative(s)	Secretariat
	Steering Group			
Joint Advisory	Water Life Recovery Trust Steering Group	Environmental Manager caroline.laburn@wlma.org.uk	Environmental Manager	Prof. Tony Martin boto@live.co.uk
Joint Advisory	Norfolk Non Native Invasive Species Steering Group	Environmental Manager environment@wlma.org.uk	Environmental Manager	liam.smith2@norfolk.gov.uk
Joint Advisory	Norfolk Resilience Forum	Area Manager (WMA East Anglia) east.anglia@wlma.org.uk	Area Manager (WMA East Anglia)	water.management@norfolk.gov.uk
Joint Advisory	Norfolk Strategic Flood Alliance	Chief Operating Officer matthew@wlma.org.uk	Chief Operating Officer	robert.kelly@norfolk.gov.uk
Joint Advisory	Norfolk Water Management Partnership	Area Manager (WMA East Anglia) east.anglia@wlma.org.uk	Area Manager (WMA East Anglia)	mark.ogden@norfolk.gov.uk
Joint	Norfolk Water  Management Partnership	Area Manager (WMA East Anglia)	Robin Buxton	mark.henderson@norfolk.gov.uk



Committee Type	Committee Name (click on the link for further information)	Internal Sponsor	Board Representative(s)	Secretariat
Advisory	Strategic Forum	east.anglia@wlma.org.uk		
Joint Advisory	Norfolk Water Management Partnership: Local Flood Risk Steering Group	Area Manager (WMA East Anglia) tom.hunter@wlma.org.uk	Area Manager (WMA East Anglia)	mark.henderson@norfolk.gov.uk
Joint Advisory	North Norfolk Surface Water Management Plan Project Group	Area Manager (WMA East Anglia) east.anglia@wlma.org.uk	Area Manager (WMA East Anglia)	water.management@norfolk.gov.uk
Joint Advisory	Trinity Broads Partnership	Environmental Manager environment@wlma.org.uk	Environmental Manager	eilishrothney@norfolkwildlifetrust.org.uk
Joint Advisory	Upper Thurne Working Group	Area Manager (WMA East Anglia) tom.hunter@wlma.org.uk	Area Manager (WMA East Anglia)	kylie.moos@broads-authority.gov.uk
Joint Advisory	Water Life Recovery Trust Steering Group	Environmental Manager caroline.laburn@wlma.org.uk	Environmental Manager	Prof. Tony Martin boto@live.co.uk



Committee Type	Committee Name (click on the link for further information)	Internal Sponsor	Board Representative(s)	Secretariat
Joint Advisory	Water Quality Partnership	Environmental Manager environment@wlma.org.uk	Chief Operating Officer	kylie.moos@broads-authority.gov.uk
Joint Advisory	Water Resources East Strategic Advisory Group	Chief Operating Officer matthew@wlma.org.uk	Chief Operating Officer	danieljohns@wre.org.uk
Plenary	Chairman's Committee	Chief Executive phil@wlma.org.uk	Louis Baugh, Robin Buxton and Simon Daniels	phil@wlma.org.uk
Plenary	Chief Executive's Management Committee	Chief Executive phil@wlma.org.uk	Chief Executive and Senior Management Team	phil@wlma.org.uk



# 3. CERTIFICATION

Broads (2006) IDB ("the Board") has approved the terms of reference for each of these Committees. The Board has also duly appointed and authorised its representatives to attend the meetings of the Joint Committees. Board representatives have been instructed to regularly report back to the Board on the work of the Joint Committees. The Board's Committees and/or its representatives may be changed at any time by resolution of the Board.

By Order of Broads (2006) Internal Drainage Board

Certified by Mr P J Camamile, Chief ExecutiveTha

**01 November 2022**