

06 June 2024

## NOTICE

**Notice is hereby given that there will be a meeting of the Broads (2006) Internal Drainage Board held at Hickling Barn Community Centre, Tate Loke (off Mallard Way), Hickling, Norwich NR12 0YU on Thursday, 13 June 2024 at 10.00 am.**

If any member of the public would like to join the general business session, please contact the Business Support Team, via email at [business.support@wlma.org.uk](mailto:business.support@wlma.org.uk) before 3.00 pm on 12 June 2024.

## AGENDA

1. Welcome and Apologies for absence
2. Declarations of interest
3. Gifts and Hospitality Register for 2023/24
4. To confirm the minutes of the last Board meeting held on 08 February 2024 (**Pages 3 - 14**)
5. Matters arising from the minutes, not covered elsewhere on the agenda
6. To consider and approve:
  - Health, Safety & Welfare Performance Review (**Pages 15 - 16**)
  - Capital Works Programme Overview & Project Development Update (**Pages 17 - 18**)
  - Project Delivery Report (**Pages 19 - 21**)
  - Operations Report (**Pages 22 - 26**)
  - Environmental Report (**Pages 27 - 32**)
  - Sustainable Development Report (**Pages 33 - 38**)
7. To consider and approve the Schedule of Paid Accounts for the period 01 January 2024 to 31 March 2024, for publication on the Water Management Alliance (WMA) Group's website (**Pages 39 - 40**)
8. To consider and approve the Internal Audit Report for the financial year ending 31 March 2024 and confirm the reappointment of the Internal Auditor for 2024/25 (**Pages 41 - 49**)
9. To consider and approve the Financial Report and the reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2024 (**Pages 50 - 61**)
10. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2024 for submission to the external auditor (**Pages 62 - 67**)

Cont./d



Robin Buxton (Chairman)  
Simon Daniels (Vice-Chairman) Louis Baugh (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by The Broads (2006) Internal Drainage Board Order 2006  
Statutory Instrument 2006 No. 773



11. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return for the year ending 31 March 2024 (proposed Monday 01 July to 09 August 2024)
12. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of  $\geq 6$  (**Pages 68 - 73**)
13. To review any official complaints, correspondence and other feedback received since the last Board meeting (**Page 74**)
14. To co-opt Ian Deane as a Board member to represent the Cantley Electoral Division
15. Date / Time / Type of next meeting: Thursday, 24 October 2024 at 10.00 am, face-to-face at Hickling Barn Community Centre
16. Any other business
17. Open Forum: to hear from any member of the public, with leave of the Chairman
18. **CONSORTIUM MATTERS**
  - 18.1. To receive the unconfirmed minutes and the report extracts from the last Consortium Management Committee (CMC) meeting held on 26 April 2024, to view [Click here](#):
    - Unconfirmed minutes of the meeting
    - WMA Schedule of Paid Accounts for the period 01 November 2023 to 31 March 2024
    - WMA Financial Report for the year ending 31 March 2024
    - Social Media Report for the period 01 November 2023 to 31 March 2024
  - 18.2. To consider and approve the WMA Group's Corporate Strategy for the next 3-year period (**Pages 75 - 83**)
  - 18.3. To consider and approve the WMA Group's Investment Strategy for the next 5-year period (**Pages 84 - 89**)
  - 18.4. To elect two representatives and one substitute member to serve on the CMC for the next 3-year period, in accordance with the new Consortium Agreement
  - 18.5. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 26 July 2024
19. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

  - 19.1. To confirm the confidential minutes of the last Board meeting held on 08 February 2024 (**Pages 90 - 91**)
  - 19.2. Matters arising from the confidential minutes
  - 19.3. To receive the unconfirmed confidential minutes and report extracts of the last CMC meeting held on 26 April 2024 (**Pages 92 - 100**)
  - 19.4. Any other confidential business