

17 October 2024

NOTICE

Notice is hereby given that there will be a meeting of the Broads (2006) Internal Drainage Board held at the Hickling Barn Community Centre, Tate Loke, Mallard Way, Norwich, NR12 0YU on Thursday, 24 October 2024 at 10.00 am.

If any member of the public would like to join the general business session, please contact the Business Support Team, via email at business.support@wlma.org.uk before 3.00 pm on Wednesday, 23 October 2024.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of interest
3. To confirm the minutes of the last Board meeting held on 13 June 2024 (**Pages 3 - 10**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Page 11 - 12**)
 - Capital Works Programme Overview and Project Development Report (**Pages 13 - 14**)
 - Project Delivery Report (**Page 15 - 17**)
 - Operations Report (**Pages 18 - 23**)
 - Environmental Report (**Pages 24 - 61**)
 - Sustainable Development Report (**Pages 62 - 63**)
6. To receive the audited Annual Governance and Accountability Return for the financial year ending 31 March 2024, to view [Click here](#)
7. To consider and approve the Schedule of Paid Accounts for the period 01 April 2024 to 30 September 2024, for publication on the WMA Group's website (**Page 64 - 66**)
8. To consider and approve the Financial Report for the period 01 April 2024 to 30 September 2024 (**Pages 67 - 74**)
9. To consider and approve the Internal Audit Plan for 2024-25 (**Pages 75 - 76**)
10. To consider and approve the full Risk Register (**Pages 77 - 89**)
11. To consider and approve the Board's policies due for review in 2024 (**Pages 90**)

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Robin Buxton (Chairman)
Simon Daniels (Vice-Chairman) Louis Baugh (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by The Broads (2006) Internal Drainage Board Order 2006
Statutory Instrument 2006 No. 773



12. To review any official complaints and other feedback received since the last Board meeting (**Page 91**)
13. To co-opt Mark Watson of (the National Trust) as a Board member to represent the Stalham Electoral Division
14. To consider and approve the Calendar of Meetings for 2025 (**Page 92**)
15. Date / Time / Type of next meeting: Thursday 30 January 2025 at 10.00 am, to be held face-to-face at Hickling Barn Community Centre
16. Any other business
17. Open Forum: to hear from any member of the public, with leave of the Chairman
18. **CONSORTIUM MATTERS**
 - 18.1. To receive the confirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 26 July 2024, to view [Click here](#)
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 April 2024 to 30 June 2024
 - WMA Financial Report for the period 01 April 2024 to 30 June 2024
 - WMA Capital Works Portfolio Overview as at 10 July 2024
 - Correspondence – Environment Statutory Allowance
 - Social Media Report for the period 01 April 2024 to 30 June 2024
 - 18.2. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 27 September 2024, to view [Click here](#):
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 July 2024 to 31 August 2024
 - WMA Financial Report for the period 01 April 2024 to 31 August 2024
 - Social Media Report for the period 01 July 2024 to 31 August 2024
 - 18.3. To consider and adopt the WMA policies for review in 2024, as recommended by the Consortium Management Committee (**Pages 93**)
 - 18.4. To consider and approve the interim review of the WMA's objectives for 2024/25 (**Pages 94 - 99**)
 - 18.5. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 06 December 2024
19. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

 - 19.1. To confirm the confidential minutes of the last Board meeting held on 13 June 2024 (**Pages 100 - 101**)
 - 19.2. Matters arising from the minutes
 - 19.3. To receive the confirmed confidential minutes of the CMC meeting held of 26 July 2024 (**Pages 102 - 103**)

- 19.4. To receive the unconfirmed confidential minutes of the last CMC meeting held on 27 September 2024 (**Pages 104 - 106**)
- 19.5. To consider and approve an application from the Bedford Group of IDBs to join the WMA Group after their 3 Boards have amalgamated into 1 Board (**Pages 107 - 116**)
- 19.6. Any other confidential business