

03 June 2024

## NOTICE

**Notice is hereby given that there will be a hybrid meeting of the East Suffolk Water Management Board held in the Blyth Room at East Suffolk Council, East Suffolk House, Station Road, Melton, Woodbridge IP12 1RT on Monday, 10 June 2024 at 10.00 am. Attendance in person is preferred. To join the meeting via MS Teams please [Click here](#)**

If any member of the public would like to join the general business session, please contact the Business Support Team via email at [business.support@wlma.org.uk](mailto:business.support@wlma.org.uk) before 3.00 pm on Friday 07 June 2024.

## AGENDA

1. Welcome and apologies for absence
2. Declarations of interest
3. Gifts and Hospitality Register for 2023/24
4. To confirm the minutes of the last Board meeting held on 12 February 2024 (**Pages 4 – 12**)
5. Matters arising from the minutes, not covered elsewhere on the agenda
6. To consider the recommendations arising from the unconfirmed minutes of the River Deben Catchment Works Committee meeting held on 08 May 2024 (**Pages 13 - 16**)
7. To consider the recommendations arising from the unconfirmed minutes of the Alde & Ore Works Committee meeting held on 08 May 2024 (**Pages 17 - 20**)
8. To consider and approve:
  - Health, Safety & Welfare Performance Review (**Pages 21 - 22**)
  - Capital Works Programme Overview and Project Development Update (**Pages 23 - 24**)
  - Project Delivery Report (**Page 25**)
  - Operations Report (**Pages 26 - 28**)
  - Environmental Report (**Pages 29 - 32**)
  - Sustainable Development Report (**Pages 33 - 35**)
9. To consider and approve the Schedule of Paid Accounts for the period 01 January 2024 to 31 March 2024, for publication on the Water Management Alliance (WMA) Group's website (**Page 36**)
10. To consider and approve the Internal Audit Report for the financial year ending 31 March 2024 and confirm the reappointment of the Internal Auditor for 2024/25 (**Pages 37 - 45**)

Cont'd/

Jane Marson (Chairman) Michael Paul (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by The East Suffolk Water Management Board Order 2008, Statutory Instrument 2008 No 750.  
Last re-constituted by The East Suffolk Water Management Board Order 2023, Statutory Instrument 2023 No 364.



11. To consider and approve the Financial Report and the reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2024 (**Pages 46 - 64**)
12. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2024 for submission to the external auditor (**Pages 65 - 70**)
13. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return for the year ending 31 March 2024 (proposed Monday 01 July 2024 to Friday 09 August 2024)
14. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of  $\geq 6$  (**Pages 71 - 76**)
15. To approve the redacted Register of Electors as at 01 April 2024 in accordance with Rule 3 of the Land Drainage (Election of Drainage Board Members) Regulations 1938 (as amended). To view the register [Click here](#)
16. To review any official complaints, correspondence or feedback received since the last board meeting (**Page 77**)
17. Date / Time / Type of next meeting: Monday, 18 November 2024 at 10.00 am, at East Suffolk Council Offices and virtually via MS Teams.
18. Any other business
19. Open Forum: to hear from any member of the public, with leave of the Chairman
20. **CONSORTIUM MATTERS**
  - 20.1. To receive the unconfirmed minutes and the report extracts from the last Consortium Management Committee (CMC) meeting held on 26 April 2024, to view [Click here](#)
    - Unconfirmed minutes of the meeting
    - WMA Schedule of Paid Accounts for the period 01 November 2023 to 31 March 2024
    - WMA Financial Report for the year ending 31 March 2024
    - Social Media Report for the period 01 November 2023 to 31 March 2024
  - 20.2. To consider and approve the WMA Group's Corporate Strategy for the next three-year period (**Pages 78 - 86**)
  - 20.3. To consider and approve the WMA Group's Investment Strategy (**Pages 87 - 92**)
  - 20.4. To elect two representatives and one substitute member to serve on the CMC for the next 3 year period, in accordance with the new Consortium Agreement
  - 20.5. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 26 July 2024
21. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

  - 21.1. To confirm the confidential minutes of the last Board meeting held on 12 February 2024 (**Pages 93 - 94**)

- 21.2. Matters arising from the minutes
- 21.3. To receive the unconfirmed confidential minutes of the last CMC meeting held on 26 April 2024  
**(Pages 95 - 97)**
- 21.4. Any other confidential business