

11 November 2024

## NOTICE

Notice is hereby given that there will be a meeting of the East Suffolk Water Management Board held in the Blythe Room at East Suffolk Council, East Suffolk House, Station Road, Melton, Woodbridge IP12 1RT on Monday, 18 November 2024 at 10.00am. Attendance in person is preferred, but if necessary, can be virtually via MS Teams please [Click here](#)

If any member of the public would like to join the general business session, please contact the Business Support Team via email at [Business.support@wlma.org.uk](mailto:Business.support@wlma.org.uk) before 3.00 pm on Friday 15 November 2024.

## AGENDA

1. To report the membership of the newly elected Board following the Election (**Page 4**)
2. Welcome and Apologies for absence
3. Declarations of Interest
4. To elect a Chair and Vice-Chair of the Board to hold office for a three-year term from 18 November 2024 – November 2027
5. To confirm the minutes of the last Board meeting held on 10 June 2024 (**Pages 5 - 11**)
6. Matters arising from the minutes, not covered elsewhere on the agenda
7. To confirm the Division of Responsibilities between the Chief Executive and Chairman, the Reserved Matters and Scheme of Delegation, and Financial Regulations (**Page 12**)
8. To receive the Members Attendance Register for the last three-year period, from 01 November 2021 to 31 October 2024 (**Pages 13 - 15**)
9. To elect members to serve on the Board's Committees for the next three-year term, from 18 November 2024 to 31 October 2027 [Click here](#)
10. To approve the Board's participation in, and representation on, the Joint Advisory Committees as presented for a further three-year term [Click here](#)
11. To consider and approve:
  - Health, Safety & Welfare Performance Review (**Pages 16 - 17**)
  - Capital Works Programme Overview and Project Development Update (**Pages 18 - 19**)
  - Project Delivery Report (**Page 20**)
  - Operations Reports (**Pages 21 - 25**)
  - Environmental Report (**Pages 26 - 28**)
  - Sustainable Development Report (**Pages 29 - 33**)

Jane Marson (Chairman) Michael Paul (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by The East Suffolk Internal Drainage Board Order 2008, Statutory Instrument 2008 No 750.  
Last re-constituted by The East Suffolk Internal Drainage Board Order 2023, Statutory Instrument 2023 No 364.



12. To receive the audited Annual Governance and Accountability Return for the financial year ending 31 March 2024, to view [Click Here](#)
13. To consider and approve the Schedule of Paid Accounts for the period 01 April 2024 to 30 September 2024, for publication on the Water Management Alliance (WMA) Group's website (**Pages 34 - 35**)
14. To consider and approve the Financial Report for the period 01 April 2024 to 30 September 2024 (**Pages 36 - 54**)
15. To consider and approve the Internal Audit Plan for 2024-25 (**Pages 55 - 56**)
16. To consider and approve the full Risk Register (**Pages 57 - 69**)
17. To review any complaints and other feedback received since the last Board meeting (**Page 70**)
18. To consider and approve the Calendar of Meetings for 2025 (**Page 71**)
19. Date / Time / Type of next meeting: Monday, 27 January 2025 at 10.00 am, at East Suffolk Council Offices and via MS Teams (proposed)
20. Any other business
21. Open Forum: to hear from any member of the public, with leave of the Chairman

## 22. CONSORTIUM MATTERS

- 22.1. To receive the confirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 26 July 2024, to view [click here](#)
  - Unconfirmed minutes of the meeting
  - WMA Schedule of Paid Accounts for the period 01 April 2024 to 31 May 2024
  - WMA Financial Report for the period 01 April 2024 to 31 May 2024
  - WMA Capital Works Portfolio Overview as at 10 July 2024
  - Social Media Report for the period 01 April 2024 to 30 June 2024
- 22.2. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 27 September 2024, to view [click here](#):
  - Unconfirmed minutes of the meeting
  - WMA Schedule of Paid Accounts for the period 01 June 2024 to 31 August 2024
  - WMA Financial Report for the period 01 April 2024 to 31 August 2024
  - Social Media Report for the period 01 July 2024 to 31 August 2024
- 22.3. To consider and adopt the WMA policies for review in 2024, as recommended by the Consortium Management Committee (**Page 72**)
- 22.4. To consider and approve the interim review of the WMA's objectives for 2024/25 (**Pages 73 - 78**)
- 22.5. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 06 December 2024

## 23. CONFIDENTIAL BUSINESS

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

- 23.1. To confirm the confidential minutes of the last Board meeting held on 10 June 2024 (**Pages 79 - 80**)

- 23.2. Matters arising from the minutes
- 23.3. To receive the confirmed confidential minutes of the last CMC meeting held on 26 July 2024 (**Pages 81 - 82**)
- 23.4. To receive the unconfirmed confidential minutes of the last CMC meeting held on 27 September 2024 (**Pages 83 - 86**)
- 23.5. To consider and approve an application from the Bedford Group of IDBs to join the WMA Group after their 3 Boards have amalgamated into 1 Board (**Pages 87 - 97**)
- 23.6. Any other confidential business