

20 January 2025

NOTICE

Notice is hereby given that there will be a meeting of the East Suffolk Water Management Board held in the Blythe Room at East Suffolk Council, East Suffolk House, Station Road, Melton, Woodbridge IP12 1RT on Monday, 27 January 2025 at 10.00am. Attendance in person is preferred, but if necessary, can be virtually via MS Teams please [Click here](#)

If any member of the public would like to join the general business session, please contact the Business Support Team via email at business.support@wlma.org.uk before 3.00 pm on Friday 24 January 2025.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 18 November 2024 (**Pages 3 - 10**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider the recommendations arising from the unconfirmed minutes of the River Deben Catchment Works Committee meeting held on 04 December 2024 (**Pages 11 - 14**)
6. To consider the recommendations arising from the unconfirmed minutes of the Alde & Ore Works Committee meeting held on 04 December 2024 (**Pages 15 - 17**)
7. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Page 18**)
 - Capital Works Programme Overview and Project Development Update (**Pages 19 - 33**)
 - Project Delivery Report (**Pages 34 - 55**)
 - Operations Report (**Pages 56 - 62**)
 - Environmental Report (**Pages 63 - 69**)
 - Sustainable Development Report (**Pages 70 - 71**)
8. To consider and approve the Schedule of Paid Accounts for the period 01 October 2024 to 31 December 2024 for publication on the WMA Group's website (**Page 72**)
9. To consider and approve the Financial Report for the period 01 April 2024 to 31 December 2024 (**Pages 73 - 89**)

Cont'd/

Jane Marson (Chairman)

Michael Paul (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by The East Suffolk Internal Drainage Board Order 2008, Statutory Instrument 2008 No 750

Last re-constituted by The East Suffolk Internal Drainage Board Order 2023, Statutory Instrument 2023 No 364

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10. To consider and approve the Capital and Maintenance Works Programmes for 2025/26, as financed by Option 3 in the Rate Estimates for 2025/26 (**Pages 90 - 92**)
11. To consider and approve the Rate Estimates for 2025/26 (**Pages 93 - 108**)
12. To Lay and Seal the Drainage Rates and Special Levies for 2025/26
13. To review the Board's performance for 2024/25 and approve the Board's objectives for 2025/26 (**Pages 109 - 116**)
14. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 117 - 122**)
15. To review any official complaints and other feedback received since the last Board meeting (**Page 123**)
16. Date / Time / Type of next meeting: 09 June 2025 at 10.00 am, face-to-face and/or virtually
17. Any other business
18. Open Forum: to hear from any member of the public, with leave of the Chairman
19. **CONSORTIUM MATTERS**
 - 19.1. To receive the unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 06 December 2024, to view [Click Here](#) :
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 September 2024 to 31 October 2024
 - Social Media Report for the period 01 September 2024 to 31 October 2024
 - 19.2. To consider and approve the WMA Projected Out-turns for 2024/25 and the Estimates for 2025/26 (**Pages 124 - 131**)
 - 19.3. To consider and approve the updated WMA Data Protection Policy for review in 2024/25 (**Pages 132 - 148**)
 - 19.4. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 25 April 2025
20. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

 - 20.1. To confirm the confidential minutes of the last Board meeting held on 18 November 2024 (**Pages 149 - 150**)
 - 20.2. Matters arising from the confidential minutes
 - 20.3. To receive the unconfirmed confidential minutes of and reports from the last CMC meeting held on 06 December 2024 (**Pages 151- 154**)
 - 20.4. Any other confidential business