

01 November 2024

NOTICE

Notice is hereby given that there will be a hybrid meeting of the King's Lynn Internal Drainage Board held at Pierpoint House and via Microsoft Teams on Friday, 08 November 2024 at 9:30 am. To join the meeting via Microsoft Teams please [click here](#)

If any member of the public would like to join the general business session, please contact the Business Support Team via email at Business.Support@wlma.org.uk before 3.00 pm on Thursday, 07 November 2024.

AGENDA

1. To report the membership of the newly elected Board following the Election (**Page 4**)
2. Welcome and Apologies for absence
3. Declarations of Interest
4. To elect a Chair and Vice-Chair of the Board to hold office for a three-year term from 08 November 2024 to November 2027
5. To confirm the minutes of the Special Meeting held on 10 September 2024 (**Pages 5 – 7**)
6. Matters arising from the minutes, not covered elsewhere on the agenda
7. To confirm the Division of Responsibilities between the Chief Executive and Chairman, the Reserved Matters and Scheme of Delegation, and Financial Regulations (**Page 8**)
8. To receive the Members Attendance Register for the last three-year period, from 01 November 2021 to 31 October 2024 (**Pages 9 - 12**)
9. To elect members to serve on the Board's Committees for the next three-year term, from 08 November 2024 to November 2027 [Click here](#)
10. To approve the Board's participation in, and representation on, the Joint Advisory Committees as presented for a further three-year term
11. To consider and approve the recommendations arising from the minutes of the Plant and Works Committee meeting held on 11 October 2024 (**Pages 13 – 16**)

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Brian Long (Chairman) Jamie Syrington (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by the Amalgamation of the West of Ouse, Gaywood, Magdalen, Marshland Smeeth and Fen, and Wingland Internal Drainage Districts Order 2004
Statutory Instrument 2004 No. 1657.



12. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Pages 17 - 18**)
 - Capital Works Programme Overview and Project Development Update (**Pages 19 – 20**)
 - Project Delivery Report (**Pages 21 – 22**)
 - Operations Report (**Pages 23 – 25**)
 - Environmental Report (**Pages 26 – 30**)
 - Sustainable Development Report (**Pages 31 - 43**)
13. To receive the audited Annual Governance and Accountability Return for the financial year ending 31 March 2024, to view [Click here](#)
14. To consider and approve the Schedule of Paid Accounts for the Period 01 April 2024 to 30 September 2024, for publication on the WMA Group's website (**Pages 44 - 45**)
15. To consider and approve the Financial Report for the period 01 April 2024 to 30 September 2024 (**Pages 46 - 53**)
16. To consider and approve the Internal Audit Plan for 2024-25 (**Pages 54 - 55**)
17. To consider and approve the full Risk Register (**Pages 56 - 70**)
18. To consider and approve the Board's policies due for review in 2024 (**Page 71**)
19. To review any official complaints and other feedback received since the last Board meeting (**Page 72**)
20. To consider and approve the Calendar of Meetings for 2025 (**Page 73**)
21. Date / Time / Type of next meeting: Friday 17 January 2025 at 9:30am, here at Pierpoint House and virtually via Microsoft Teams (proposed)
22. Any other business
23. Open Forum to hear from any member of the public, with leave of the Chairman
24. **CONSORTIUM MATTERS**
 - 24.1. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 26 July 2024, to view [Click here](#):
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 April 2024 to 30 June 2024
 - WMA Financial Report for the period 01 April 2024 to 30 June 2024
 - WMA Capital Works Portfolio Overview Update to 10 July 2024
 - Correspondence – Environment Statutory Allowance
 - Social Media Report for the period 01 April 2024 to 30 June 2024
 - 24.2. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 27 September 2024, to view [Click here](#):
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 June 2024 to 31 August 2024
 - WMA Financial Report for the period 01 April 2024 to 31 August 2024
 - Social Media Report for the period 01 June 2024 to 31 August 2024

- 24.3. To consider and adopt the WMA policies due for review in 2024, as recommended by the Consortium Management Committee (**Page 74**)
- 24.4. To consider and approve the interim review of the WMA's objectives for 2024/25 (**Pages 75 - 80**)
- 24.5. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 06 December 2024

25. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 25.1. To confirm the confidential minutes of the Special Meeting held on 10 September 2024 (**Pages 81 – 83**)
- 25.2. Matters arising from the confidential minutes
- 25.3. To receive the confidential minutes of the Plant and Works Committee meeting held on 11 October 2024 (**Pages 84 - 85**)
- 25.4. To receive the confirmed confidential minutes of the CMC meeting held on 26 July 2024 (**Pages 86 - 87**)
- 25.5. To receive the unconfirmed confidential minutes of the last CMC meeting held on 27 September 2024 (**Pages 88 - 91**)
- 25.6. To consider and approve an application from the Bedford Group of IDBs to join the WMA Group after their 3 Boards have amalgamated into 1 Board (**Pages 92 - 101**)
- 25.7. Any other confidential business