

09 January 2025

NOTICE

Notice is hereby given that there will be a hybrid meeting of the King's Lynn Internal Drainage Board held at Pierpoint House and via Microsoft Teams on Thursday, 16 January 2025 at 9:30 am. To join the meeting via Microsoft Teams please [click here](#)

If any member of the public would like to join the general business session, please contact the Business Support Team via email at business.support@wlma.org.uk before 3.00 pm on Wednesday, 15 January 2025.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the Board meeting held on 08 November 2024 (**Pages 3 - 10**)
4. To confirm the minutes of the Special Meeting held on 12 December 2024 (**Pages 11 - 12**)
5. Matters arising from the minutes, not covered elsewhere on the agenda
6. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Page 13**)
 - Capital Works Programme Overview and Project Development Update (**Pages 14 - 28**)
 - Project Delivery Report (**Pages 29 - 30**)
 - Operations Report (**Pages 31 - 33**)
 - Environmental Report (**Pages 34 - 42**)
 - Sustainable Development Report (**Pages 43 - 47**)
7. To consider and approve the Schedule of Paid Accounts for the period 01 October 2024 to 31 December 2024, for publication on the Water Management Alliance (WMA) Group website (**Pages 48 - 49**)
8. To consider and approve the Financial Report for the period 01 April 2024 to 31 December 2024 (**Pages 50 - 57**)
9. To consider and approve the Capital and Maintenance Works Programmes for 2025/26, as financed by Option 3 in the Rate Estimates for 2025/26 (**Pages 58 - 66**)
10. To consider and approve the Rate Estimates for 2025/26 (**Pages 67 - 75**)

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Brian Long (Chairman)

Jamie Symington (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by the Amalgamation of the West of Ouse, Gaywood, Magdalen, Marshland Smeeth and Fen, and Wingland Internal Drainage Districts Order 2004. Statutory Instrument 2004 No. 1657. The Reconstitution of Kings Lynn Internal Drainage Board Order 2013. Statutory Instrument 2013 No. 3317

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11. To Lay and Seal the Drainage Rates and Special Levies for 2025/26
12. To review the Board's performance for 2024/25 and approve the Board's objectives for 2025/26 (**Pages 76 - 83**)
13. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 84 - 89**)
14. To review any official complaints and other feedback received since the last Board meeting (**Page 90**)
15. Date / Time / Type of next meeting: Friday 09 May 2025 at 9:30am, at Pierpoint House and virtually via MS Teams
16. Any other business
17. Open Forum to hear from any member of the public, with leave of the Chairman

18. **CONSORTIUM MATTERS**
 - 18.1. To receive the unconfirmed minutes and report extracts from the last Consortium Management Committee (CMC) meeting held on 06 December 2024, to view [Click Here](#) :
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 September 2024 to 31 October 2024
 - Social Media Report for the period 01 September 2024 to 31 October 2024
 - 18.2. To consider and approve the WMA's Projected Out-turns for 2024/25 and the Estimates for 2025/26 (**Pages 91 - 98**)
 - 18.3. To consider and approve the updated WMA Data Protection Policy for review in 2024/25 (**Pages 99 – 115**)
 - 18.4. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 25 April 2025

19. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

 - 19.1. To confirm the confidential minutes of the last Board meeting held on 08 November 2024 (**Pages 116 - 117**)
 - 19.2. Matters arising from the confidential minutes
 - 19.3. To receive the unconfirmed confidential minutes of and reports for the last CMC meeting held on 06 December 2024 (**Pages 118 - 121**)
 - 19.4. Any other confidential business