

10 May 2024

NOTICE

Notice is hereby given that there will be a hybrid meeting of the King's Lynn Internal Drainage Board held at Pierpoint House, 28 Horsley's Fields, King's Lynn, Norfolk PE30 5DD and via Microsoft Teams on Friday, 17 May 2024 at 9.30 am. Attendance can be in person or virtually via Microsoft Teams by clicking on this [link](#)

If any member of the public would like to join the general business session, please contact the Business Support Team via email at business.support@wlma.org.uk before 3.00 pm on 16 May 2024.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. Gifts and Hospitality Register for 2023/24
4. To confirm the minutes of the last Board meeting held on 19 January 2024 (**Pages 4 - 13**)
5. Matters arising from the minutes, not covered elsewhere on the agenda
6. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Pages 14 - 15**)
 - Capital Works Programme Overview and Project Development Update (**Pages 16 - 17**)
 - Project Delivery Report (**Pages 18 - 20**)
 - Operations Report (**Pages 21 - 24**)
 - Environmental Report (**Pages 25 - 29**)
 - Sustainable Development Report (**Pages 30 - 37**)
7. To consider and approve the Schedule of Paid Accounts for the period 01 January 2024 to 31 March 2024, for publication on the Water Management Alliance (WMA) Group's website (**Pages 38 - 39**)
8. To consider and approve the Internal Audit Report for the financial year ending 31 March 2024 and confirm the reappointment of the Internal Auditor for 2024/25 (**Pages 40 - 48**)
9. To consider and approve the Financial Report and reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2024 (**Pages 49 - 60**)

Cont./d

Brian Long (Chairman) Jamie Symington (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by the Amalgamation of the West of Ouse, Gaywood, Magdalen, Marshland Smeeth and Fen,
and Wingland Internal Drainage Districts Order 2004
Statutory Instrument 2004 No. 1657



10. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2024 for submission to the external auditor (**Pages 61 - 66**)
11. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return for the year ending 31 March 2024 (proposed Monday 03 June 2024 to Friday 12 July 2024)
12. To receive the Interim Auditor's Annual Report for the years 2020/21 and 2021/22 (**Pages 67 - 107**)
13. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 108 - 114**)
14. To approve the redacted Register of Electors as at 01 April 2024 in accordance with Rule 3 of the Land Drainage (Election of Drainage Board Members) Regulations 1938 (as amended). To view the register [Click here](#).
15. To review any official complaints and other feedback received since the last Board meeting (**Page 115**)
16. Date / Time / Type of next meeting: Friday, 08 November 2024 at 9.30 am, at Pierpoint House and virtually via MS Teams
17. Any other business
18. Open Forum to hear from any member of the public, with leave of the Chairman
19. **CONSORTIUM MATTERS**
 - 19.1. To receive the unconfirmed minutes and the report extracts from the last Consortium Management Committee (CMC) meeting held on 26 April 2024, to view [Click here](#):
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 November 2023 to 31 March 2024
 - WMA Financial Report for the year ending 31 March 2024
 - Social Media Report for the period 01 November 2023 to 31 March 2024
 - 19.2. To consider and approve the WMA Group's Corporate Strategy for the next 3-year period (**Pages 116 - 117**) [Click here](#)
 - 19.3. To consider and approve the WMA Group's Investment Strategy for the next 5-year period (**Pages 118 - 123**)
 - 19.4. To elect two representatives and one substitute member to serve on the CMC for the next 3 year period, in accordance with the new Consortium Agreement
 - 19.5. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 26 July 2024
20. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

 - 20.1. To receive the confidential Sustainable Development Report (**Pages 124 - 125**)

- 20.2. To confirm the confidential minutes of the last Board meeting held on 19 January 2024 (**Pages 126 - 127**)
- 20.3. Matters arising from the minutes
- 20.4. To receive the unconfirmed confidential minutes and report extracts of the last CMC meeting held on 26 April 2024 (**Pages 128 - 136**)
- 20.5. Any other confidential business