

16 October 2024

NOTICE

Notice is hereby given that there will be a hybrid meeting of the Norfolk Rivers Internal Drainage Board in the Norfolk Room of The Conference Suite at Breckland District Council, Elizabeth House, Walpole Loke, Dereham, Norfolk NR19 1EE on Wednesday, 23 October 2024 at 10:00am. Attendance can be in person or virtually via Microsoft Teams by clicking on this [link](#)

If any member of the public would like to join the general business session, please contact the Business Support Team, via email at business.support@wlma.org.uk before 3.00 pm on 22 October 2024.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. To confirm the minutes of the last Board meeting held on 22 May 2024 (**Pages 3 - 9**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Pages 10 - 11**)
 - Capital Works Programme Overview and Project Development Update (**Pages 12 - 13**)
 - Operations Report (**Pages 14 - 24**)
 - Environmental Report (**Pages 25 - 30**)
 - Sustainable Development Report (**Pages 31 - 38**)
6. To receive the audited Annual Governance and Accountability Return for the financial year ending 31 March 2024, to view [Click here](#)
7. To consider and approve the Schedule of Paid Accounts for the period 01 April 2024 to 30 September 2024, for publication on the WMA Group's website (**Pages 39 - 40**)
8. To consider and approve the Financial Report for the period 01 April 2024 to 30 September 2024 (**Pages 41 - 47**)
9. To consider and approve the Internal Audit Plan for 2024-25 (**Pages 48 - 49**)
10. To consider and approve the full Risk Register (**Pages 50 - 65**)
11. To consider and approve the Board's policies due for review in 2024 (**Page 66**)

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John Carrick (Chairman) Gordon Bambridge (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by The Broads and Norfolk Rivers Internal Drainage Boards Order 2005
Statutory Instrument 2005 No 429. Re-constituted in 2022. Statutory Instrument 2022 No. 714.



12. To review any official complaints and other feedback received since the last Board meeting (**Page 67**)
13. To consider and approve the Calendar of Meetings for 2025 (**Page 68**)
14. Date / Time / Type of next meeting: Wednesday 22 January 2025 at 10.00 am, Hybrid and at Breckland District Council Offices
15. Any other business
16. Open Forum: to hear from any member of the public, with leave of the Chairman
17. **CONSORTIUM MATTERS**
 - 17.1. To receive the confirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 26 July 2024, to view [Click here](#)
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 April 2024 to 30 June 2024
 - WMA Financial Report for the period 01 April 2024 to 30 June 2024
 - WMA Capital Works Portfolio Overview as at 10 July 2024
 - Correspondence – Environment Statutory Allowance
 - Social Media Report for the period 01 April 2024 to 30 June 2024
 - 17.2. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 27 September 2024, to view [Click here](#):
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 July 2024 to 31 August 2024
 - WMA Financial Report for the period 01 April 2024 to 31 August 2024
 - Social Media Report for the period 01 July 2024 to 31 August 2024
 - 17.3. To consider and adopt the WMA policies for review in 2024, as recommended by the Consortium Management Committee (**Page 69**)
 - 17.4. To consider and approve the interim review of the WMA's objectives for 2024/25 (**Pages 70 - 75**)
 - 17.5. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CM meeting on 06 December 2024
18. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

 - 18.1. To confirm the confidential minutes of the last Board meeting held on 15 May 2024 (**Pages 76 - 77**)
 - 18.2. Matters arising from the minutes
 - 18.3. To receive the confirmed confidential minutes of the CMC meeting held on 26 July 2024 (**Pages 78 - 79**)
 - 18.4. To receive the unconfirmed confidential minutes of the last CMC meeting held on 27 September 2024 (**Pages 80 - 82**)
 - 18.5. To consider and approve an application from the Bedford Group of IDBs to join the WMA Group after their 3 Boards have amalgamated into 1 Board (**Pages 83 - 92**)
 - 18.6. Any other confidential business