



11 June 2024

NOTICE

Notice is hereby given that there will be a meeting of the Pevensy and Cuckmere WLMB at The Blue Room, Hellingly Community Hub, The Drive, Hellingly, East Sussex BN27 4EP on Tuesday, 18 June 2024 at 10.00 am. To join this meeting via MS Teams, please [click here](#).

If any member of the public would like to join the general business session, please contact the Business Support Team via email at business.support@wlma.org.uk before 3.00 pm on Monday, 17 June 2024.

AGENDA

1. Welcome and Apologies for absence
2. Declarations of Interest
3. Guests from Environment Agency: Nick Gray, Laura Stronge, and Andrew Walker
 - To provide an update and a presentation on the Pevensy Bay to Eastbourne Coastal Management Scheme, including the coastal defences and their effect on the levels.
4. Gifts and Hospitality Register for 2023/24
5. To confirm the minutes of the last Board meeting held on 16 January 2024 (**Pages 3 - 10**)
6. Matters arising from the minutes, not covered elsewhere on the agenda
 - Hydraulic Modelling Programme- Phase 1 Briefing Note (08/24/04) (**Pages 11 - 12**)
7. To consider and approve:
 - Health, Safety & Welfare Performance Review (**Pages 13 - 14**)
 - Capital Works Programme Overview & Project Development Update (**Pages 15 - 16**)
 - Operations Report (**Pages 17 - 23**)
 - Environmental Report (**Pages 24 - 28**)
 - Sustainable Development Report (**Pages 29 - 36**)
8. IDB/EA liaison update
9. To consider and approve the Internal Audit Report for the financial year ending 31 March 2024 and confirm the reappointment of the Internal Auditor for 2024/25 (**Pages 37 - 45**)
10. To consider and approve the Financial Report and the reconciliation to the Annual Governance and Accountability Return for the year ending 31 March 2024 (**Pages 46 - 57**)

Cont./d

Bill Gower (Chairman) Chris Wadman (Vice-Chairman)

Phil Camamile (Clerk and Chief Executive)

Constituted by The Pevensy and Cuckmere Water Level Management Board Order 2016
Statutory Instrument 2016 No 854

11. To consider and approve the Annual Governance and Accountability Return for the year ending 31 March 2024 for submission to the external auditor (**Pages 58 - 63**)
12. To consider and approve the date of commencement period for the exercise of public rights to inspect the Annual Governance and Accountability Return for the year ending 31 March 2024 (proposed Monday 01 July to 09 August 2024)
13. To review and approve the Board's objectives for 2024/25 (**Pages 64**)
14. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of ≥ 6 (**Pages 65 – 71**)
15. To review any official complaints, correspondence and other feedback received since the last Board meeting (**Page 72**)
16. Date / Time / Type of next meeting: Tuesday 26 November 2024, 10.00 am, to be held face to face and digitally via the Teams link, with the physical location to be agreed upon by the Board
17. Any other business
18. Open Forum: to hear from any member of the public, with leave of the Chairman
19. **CONSORTIUM MATTERS**
 - 19.1. To receive the unconfirmed minutes and the report extracts from the last Consortium Management Committee (CMC) meeting held on 26 April 2024, to view [Click here](#):
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 November 2023 to 31 March 2024
 - WMA Financial Report for the year ending 31 March 2024
 - Social Media Report for the period 01 November 2023 to 31 March 2024
 - 19.2. To consider and approve the WMA Group's Corporate Strategy for the next 3-year period (**Pages 73 - 81**)
 - 19.3. To consider and approve the WMA Group's Investment Strategy for the next 5-year period (**Pages 82 - 87**)
 - 19.4. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 26 July 2024
20. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

 - 20.1 To confirm the confidential minutes of the last Board meeting held on 16 January 2024 (**Pages 88 - 89**)
 - 20.2 Matters arising from the confidential minutes
 - 20.3 To receive the unconfirmed confidential minutes and report extracts of the last CMC meeting held on 26 April 2024 (**Pages 90 - 98**)
 - 20.4 Any other confidential business