

## NOTICE

Notice is hereby given that there will be a hybrid meeting of South Holland Internal Drainage Board held at Marsh Reeves, Foxes Lowe Road, Holbeach, Spalding PE12 7PA and via Microsoft Teams on Thursday, 05 February 2025 at 10.30 am. To join the meeting via Microsoft Teams please [Click here](#)

If any member of the public would like to join the general business session, please contact Business Support via email at [business.support@wlma.org.uk](mailto:business.support@wlma.org.uk) before 3.00 pm on Wednesday, 04 February 2026.

## AGENDA

1. Welcome and Apologies for absence
2. Declarations of interest
3. To confirm the minutes of the last Board meeting held on 04 November 2025 (**Pages 3 - 10**)
4. Matters arising from the minutes, not covered elsewhere on the agenda
5. To consider and approve the recommendations arising from the unconfirmed minutes of the Performance Sub Committee held on 28 January 2026, together with the Annual Performance Review for 2025/26 (**Pages 11 - 14**)
6. To consider and approve:
  - Health, Safety & Welfare Performance Report (**Pages 15 - 17**)
  - Capital Works Programme Overview and Project Development Report (**Pages 18 - 19**)
  - Project Delivery Report (**Pages 20 - 24**)
  - Operations Report (**Pages 25 - 33**)
  - Environmental Report (**Pages 34 - 38**)
  - Sustainable Development Report (**Pages 39 - 43**)
7. To receive the Schedule of Paid Accounts for the period 01 October 2025 to 30 November 2025, for publication on the WMA Group's website (**Pages 44 - 46**)
8. To consider and approve the Financial Report for the period 01 April 2025 to 30 November 2025 (**Pages 47 - 53**)
9. To consider and approve the recommendations arising from the unconfirmed minutes of the Chairman's Committee meeting held on 28 January 2026, together with the Rate Estimates for 2026/27 (**To follow**)
10. To consider and approve the Rate Estimates and the Capital and Maintenance Works Programmes for 2026/27, as financed by Option 3 in the Rate Estimates (**Pages 54 – 59**)
11. To Lay and Seal the Drainage Rates and Special Levies for 2026/27 Cont'd/

Duncan Worth (Chairman)

Simon Bartlett (Vice-Chairman)

Marcus Coleman (Chief Executive)

Constituted by The Anglian Water Authority (South Holland Internal Drainage District) Order 1974,  
Statutory Instrument 1974 No.1209. Reconstituted in 1993. Statutory Instrument 1993 No.453.

[www.wlma.org.uk](http://www.wlma.org.uk)

12. To consider and approve any material changes to the Risk Register for those risks with a risk assessment matrix score of  $\geq 6$  (**Pages 60 - 63**)
13. To review any official complaints and other feedback received since the last Board meeting (**Page 64**)
14. Date / Time / Venue: Tuesday, 05 May 2026 at 10.30 am, at Marsh Reeves and virtually by MS Teams
15. Any other business
16. Open Forum: to hear from any member of the public, with leave of the Chairman

## 17. CONSORTIUM MATTERS

- 17.1. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 05 December 2025, to view [Click here](#):
  - Unconfirmed minutes of the meeting
  - WMA Schedule of Paid Accounts for the period 01 September 2025 to 31 October 2025
  - WMA Group's Portfolio of Capital Work as at 21 November 2025
  - WMA Group's Communication Report for the period 01 September 2025 to 31 October 2025
- 17.2. To consider and approve the WMA Projected Out-turns for 2025/26 and the Estimates for 2026/27 (**Pages 65 - 72**)
- 17.3. To consider and approve the following WMA policies due for review (**Page 73**):
  - Supplementary Guidance: Managing Procurement and Conflicts of Interest Policy
  - WMA Arterial Infrastructure Policy (previously named: Supplementary Guidance for Adoption and Abandonment of Watercourses)
- 17.4. To consider and approve the Catchment Services Report (**Pages 74 – 77**)
- 17.5. To consider and approve the WMA Annual Carbon Report for 2024/25 (**Pages 78 - 107**)
- 17.6. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 24 April 2026

## 18. CONFIDENTIAL BUSINESS

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

- 18.1. To confirm the confidential minutes of the last Board meeting held on 04 November 2025 (**Pages 108 - 110**)
- 18.2. Matters arising from the confidential minutes
- 18.3. To consider and approve the recommendations arising from the unconfirmed confidential minutes of the Chairman's Committee meeting held on 28 January 2026 (**Pages 111 - 112**)
- 18.4. To consider and approve the confidential Estates Report (**Pages 113 - 115**)
- 18.5. To consider and approve the confidential Project Delivery (**Page 116**)
- 18.6. To receive the unconfirmed confidential minutes of and reports for the last CMC meeting held on 05 December 2025 (**Pages 117 – 119**)
- 18.7. Any other confidential business