

12 November 2024

NOTICE

Notice is hereby given that there will be a hybrid meeting of South Holland Internal Drainage Board held at Marsh Reeves, Foxes Lowe Road, Holbeach, Spalding PE12 7PA and via Microsoft Teams on Thursday, 21 November 2024 at 10.30 am. To join the meeting via Microsoft Teams please [Click here](#)

If any member of the public would like to join the general business session, please contact the Business Support Team, via email at business.support@wlma.org.uk before 3.00 pm on Wednesday 20 November 2024.

AGENDA

1. To report the membership of the newly elected Board following the Election (**Page 4**)
2. Welcome and Apologies for absence
3. Declarations of Interest
4. To elect a Chair and Vice-Chair of the Board to hold office for a three-year term from 21 November 2024 to November 2027
5. To confirm the minutes of the last Board meeting held on 06 August 2024 (**Pages 5 - 10**)
6. Matters arising from the minutes, not covered elsewhere on the agenda
7. To confirm the Division of Responsibilities between the Chief Executive and Chairman, the Reserved Matters and Scheme of Delegation, and Financial Regulations (**Page 11**)
8. To receive the Members Attendance Register for the last three-year period, from 01 November 2021 to 31 October 2024 (**Pages 12 - 20**)
9. To elect members to serve on the Board's Committees for the next three-year term, from 21 November 2024 to 31 October 2027 [Click here](#)
10. To approve the Board's participation in, and representation on, the Joint Advisory Committees as presented for a further three-year term [Click here](#)
11. To consider and approve the recommendations arising from the unconfirmed minutes of the Performance Sub-Committee held on 23 September 2024 (**Pages 21 - 22**)
12. To consider and approve the recommendations arising from the unconfirmed minutes of the Health and Safety Committee held on 15 October 2024 (**Pages 23 - 25**)

Cont'd/

Duncan Worth (Chairman) Simon Bartlett (Vice-Chairman)

Phil Camamile (Chief Executive)

Constituted by The Anglian Water Authority (South Holland Internal Drainage District) Order 1974,
Statutory Instrument 1974 No.1209



13. To consider and approve the recommendations arising from the unconfirmed minutes of the Plant and Development Committee meeting held on 15 October 2024 (**Pages 26 - 29**)
14. To consider and approve:
 - Health, Safety & Welfare Performance Report (**Pages 30 - 32**)
 - Capital Works Programme Overview and Project Development Report (**Pages 33 - 34**)
 - Project Delivery Report (**Pages 35 - 40**)
 - Operations Report (**Pages 41 - 92**)
 - Environmental Report (**Pages 93 - 98**)
 - Sustainable Development Report (**Pages 99 - 106**)
15. To receive the audited Annual Governance and Accountability Return for the financial year ending 31 March 2024, to view [Click Here](#)
16. To consider and approve the Schedule of Paid Accounts for the period 01 June 2024 to 30 September 2024, for publication on the WMA Group's website (**Pages 107 - 108**)
17. To consider and approve the Financial Report for the period 01 April 2024 to 30 September 2024 (**Pages 109 - 115**)
18. To consider and approve the Internal Audit Plan for 2024-25 (**Pages 116 – 117**)
19. To consider and approve the full Risk Register (**Pages 118 - 129**)
20. To review any complaints and other feedback received since the last Board meeting (**Page 130**)
21. To consider and approve the Calendar of Meetings for 2025 (**Page 131**)
22. Date / Time / : Tuesday 11 February 2024 at 10.30 am, at Marsh Reeves and virtually (proposed)
23. Any other business
24. Open Forum: to hear from any member of the public, with leave of the Chairman
25. **CONSORTIUM MATTERS**
 - 25.1. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 27 September 2024, to view [Click here](#):
 - Unconfirmed minutes of the meeting
 - WMA Schedule of Paid Accounts for the period 01 June 2024 to 31 August 2024
 - WMA Financial Report for the period 01 April 2024 to 31 August 2024
 - Social Media Report for the period 06 May 2024 to 05 August 2024
 - 25.2. To consider and adopt the WMA policies due for review in 2024, as recommended by the Consortium Management Committee (**Page 132**)
 - 25.3. To consider and approve the interim review of the WMA's objectives for 2024/25 (**Pages 133 – 138**)
 - 25.4. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 06 December 2024
26. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise and discuss any confidential business when the public are excluded from the meeting, in accordance with the Board's Standing Orders.

 - 26.1. To confirm the confidential minutes of the last Board meeting held on 06 August 2024 (**Pages 139 - 141**)

- 26.2. Matters arising from the minutes
- 26.3. To confirm the confidential minutes of the last Plant and Development Committee meeting held on 15 October 2024 (**Pages 142 - 143**)
- 26.4. Matters arising from the minutes
- 26.5. To consider and approve the confidential Estates Report (**Pages 144 - 147**)
- 26.6. To receive the unconfirmed confidential minutes of the last CMC meeting held on 27 September 2024 (**Pages 148 - 151**)
- 26.7. To consider and approve an application from the Bedford Group of IDBs to join the WMA Group after their 3 Boards have amalgamated into 1 Board (**Pages 152 - 162**)
- 26.8. To consider and the approve the proposed alterations to the Board's management structure, following the retirement of the current Operations Manager in September 2025 (**Pages 163 – 164**)
- 26.9. Any other confidential business