

## NOTICE

23 October 2024

Notice is hereby given that there will be a meeting of the Waveney, Lower Yare and Lothingland Internal Drainage Board held on Wednesday 06 November 2024 at Ravensingham Barn, Beccles Road, Ravensingham NR14 6NW at 10:00 am

If any member of the public would like to join the general business session, please contact [Business.Support@wlma.org.uk](mailto:Business.Support@wlma.org.uk) before 3.00 pm on Tuesday 05 November 2024.

## AGENDA

1. To report the membership of the newly elected Board following the Election (**Page 4**)
2. Welcome and Apologies for absence
3. Declarations of interest
4. To elect a Chair and Vice-Chair of the Board to hold office for a three-year term from 01 November 2024 to November 2027
5. To confirm the minutes of the last Board meeting held on 15 May 2024 (**Pages 5 - 12**)
6. Matters arising from the minutes, not covered elsewhere on the agenda
7. To confirm the Division of Responsibilities between the Chief Executive and Chairman, the Reserved Matters and Scheme of Delegation, and Financial Regulations (**Page 13**)
8. To receive the Members Attendance Register for the last three-year period from 01 November 2021 to 31 October 2024 (**Pages 14 - 16**)
9. To elect members to serve on the Board's Committees for the next three-year term, from 06 November 2024 to November 2027 [Click here](#)
10. To approve the Board's participation in, and representation on, the Joint Advisory Committees as presented for a further three-year term
11. To consider changing the Board's name to one of the choices suggested by Board Members:
  - Waveney District IDB
  - Broads (South) IDB

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12. To consider and approve:
  - Health, Safety & Welfare Performance Review (**Pages 17 - 18**)
  - Capital Works Programme Overview & Project Development Update (**Pages 19 - 20**)
  - Project Delivery Report (**Pages 21 - 24**)
  - Operations Report (**Pages 25 - 30**)
  - Environmental Report (**Pages 31 - 36**)
  - Sustainable Development Report (**Pages 37 - 39**)
13. To receive the audited Annual Governance and Accountability Return for the financial year ending 31 March 2024, to view [Click here](#)
14. To consider and approve the Financial Report for the period 01 April 2024 to 30 September 2024 (**Pages 40 - 45**)
15. To consider and approve the Internal Audit Plan for 2024-25 (**Pages 46 - 47**)
16. To consider and approve the full Risk Register (**Pages 48 - 59**)
17. To consider and approve the Board's policies due for review in 2024 (**Page 60**)
18. To review any official complaints and other feedback received since the last Board meeting (**Page 61**)
19. To consider and approve the Calendar of Meetings for 2025 (**Page 62**)
20. Date / Time / Type of next meeting: Wednesday 05 February 2025, at 10:00am, hybrid meeting at Raveningham Barn
21. Any other business
22. Open Forum to hear from any member of the public, with leave of the Chairman
23. **CONSORTIUM MATTERS**
- 23.1 To receive the confirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 26 July 2024, to view [Click here](#)
  - Confirmed minutes of the meeting
  - WMA Schedule of Paid Accounts for the period 01 April 2024 to 30 June 2024
  - WMA Financial Report for the period 01 April 2024 to 30 June 2024
  - WMA Capital Works Portfolio Overview Update to 10 July 2024
  - Correspondence – Environment Statutory Allowance
  - Social Media Report for the period 01 April 2024 to 30 June 2024
- 23.2. To receive the unconfirmed minutes and report extracts from the Consortium Management Committee (CMC) meeting held on 27 September 2024, to view [Click here](#)
  - Unconfirmed minutes of the meeting
  - WMA Schedule of Paid Accounts for the period 01 June 2024 to 31 August 2024
  - WMA Financial Report for the period 01 April 2024 to 31 August 2024
  - Social Media Report for the period 01 June 2024 to 31 August 2024
- 23.3. To consider and adopt the WMA policies due for review in 2024, as recommended by the Consortium Management Committee (**Page 63**)
- 23.4. To consider and approve the interim review of the WMA's objectives for 2024/25 (**Pages 64 - 69**)

- 23.5. To apprise Board Representatives of any specific matter relating to the WMA for discussion at the next CMC meeting on 06 December 2024

24. **CONFIDENTIAL BUSINESS**

This section of the agenda provides an opportunity for members to raise any confidential business when the public are excluded from the meeting in accordance with the Board's Standing Orders:

- 24.1. To confirm the confidential minutes of the last Board meeting held on 15 May 2024 (**Pages 70 - 71**)
- 24.2. Matters arising from the minutes
- 24.3. To receive the confirmed confidential minutes of the CMC meeting held on 26 July 2024 (**Pages 72 - 73**)
- 24.4. To receive the unconfirmed confidential minutes of the last CMC meeting held on 27 September 2024 (**Pages 74 - 77**)
- 24.5. To consider and approve an application from the Bedford Group of IDBs to join the WMA Group after their 3 Boards have amalgamated into 1 Board (**Pages 78 - 87**)
- 24.6. Any other confidential business